LONGVIEW HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
Monday, February 24th at 4:00 pm,
Longview Housing Authority
820 11th Ave, Longview, WA
Minutes to the Meeting

Chairman Ostermiller called the meeting to order at 4:05 PM

Present
Chair, Wayne Ostermiller
Vice Chair, Linda Brigham
Commissioner, Bruce Fischer
Commissioner, Joan Lemieux
Commissioner, Lori Bashor-Sarancik

Absent
Commissioner, Axel Swanson
Secretary, Chris Pegg

Staff
Finance Director, Tom Drake
Affordable Housing Manager, Vickie Rhodes
Community Service Director, Jon Dieter
Asset Manager, Katie Wilkie
Development Director, Dan Freedman

Public
None

CHANGE & ADDITIONS TO THE AGENDA, IF ANY: Item added to discuss change of meeting time.

OPPORTUNITY FOR PUBLIC DISCUSSION: None

CONSENT AGENDA

Commissioner Brigham moved to accept the consent agenda.
Commissioner Fischer seconded the motion.

Motion Passed Unanimously.

BOARD COMMITTEE REPORT:

Commissioner Bashor-Sarancik presented the Finance Committee report. Chairperson Ostermiller discussed the quick and current ratio analysis. Staff members Tom Drake and Vickie Rhodes provided additional details.

CHARIMAN AND SECRETARY REPORT:
None.

INTRODUCTION OF STAFF:

None.

UNFINISHED BUSINESS:

Approval of FY13 audit report. Staff provided a review of the report.

Commissioner Fischer moved to accept the audit report and Commissioner Bashor-Sarancik seconded the motion.

Motion Passed Unanimously.

Development Update:

Staff member Dan Freedman provided an update to the Board. Staff member Vickie Rhodes and Chairman Ostermiller and Commissioner Bashor-Sarancik continued the discussion. Chairman Ostermiller thanked Dan for the glossary.

NEW BUSINESS:

Approval of Out of State Travel.

Staff member Jon Dieter discussed the request.

Commissioner Fischer moved to accept the request and Commissioner Bashor-Sarancik seconded the motion.

Motion passed unanimously.

Approve Declaration of Surplus Property:

Staff member Tom Drake discussed the request with the Board.

Commissioner Bashor-Sarancik moved to accept the declaration and Commissioner Fischer seconded the motion.

Motion passed unanimously.
Consider changing Board meeting time from 4pm to 5pm to accommodate Commissioner Swanson's schedule.

After some discussion Chairman Ostermiller requested Commissioner Bashor-Sarancik to discuss the issue with Commissioner Swanson to determine if it would impact his attendance.

Commissioner Lemieux asked if there was an increased presence of homelessness within the city recently. Staff member Dan Freedman, Commissioner Bashor-Sarancik and Chairman Ostermiller participated in further discussion. Chairman Ostermiller requested that Commissioner Bashor-Sarancik invite a speaker on this topic to a future meeting.

EXECUTIVE SESSION:

None.

SCHEDULING OF NEXT REGULAR MEETING:

March 24th, 2014.

MEETING ADJOURNED AT 5:15PM

Submitted for approval by:

Christina M. Pegg
Secretary

BOARD APPROVAL OF MINUTES

Linda Brigham, Vice Chair

Attest: Christina M. Pegg, Secretary